

MN Department of Ag Commercial Pesticide Applicator and Commercial Animal Waste Applicator Licensing Short Guide:

Rock County Land Management offers test proxy services for commercial pesticide and commercial animal waste licensing. Make an appointment with Rock LMO to test at 507-283-8862. You may test Monday – Friday 8-3. Ask for Shayla, Mary or Doug. Test proctor fee is \$60 per test and you have 3 attempts to pass. The proctor fee covers all 3 attempts should you need them.

Pesticide tests are closed book and we will need to collect your phone at the time of testing. Passing score is 70% or above.

Commercial Animal Waste tests are open book and we will have the study guide available to you at the time of testing. Passing score is 80% or above. There is no time limit for any of the tests.

You will receive your score as soon as you complete the test. We will fill out your score sheet and submit to MDA with a copy of the receipt you will receive when you apply and pay for the test. If you want to skip over a question and come back to it the system will automatically take you back to those you have not filled out when you reach the end.

Study Guides:

Pesticide categories that are available for check out for \$25 per manual at Rock LMO are listed below. The \$25 will be returned or applied to the test proxy fee upon return of the manuals. ALL pesticide licenses require Category A and the MN Supplement which makes up the core test. You will need to add at least one category to obtain a license but can add as many as you wish. Each category is a separate test. You may take the core and all category tests at the same time or schedule them at different times. For further information on the categories go to pesticide.licensing@state.mn.us and click on the License Types tab.

Study Guides Available at Our Office:

- A – National Pesticide Applicator Certification Core Manual and MN Supplement
- C – Field Crop Pest Management
- E – Turf and Ornamentals
- H – Seed Treatment
- J – Rights of Way
- L – Mosquito, Black Fly and Tick Pest Control

Others can be purchased on the U of M Bookstore at: www.umnstudymanuals.com. Applying pesticides by air or drone requires Category A – Core/MN Supplement and Category B General Aerial.

Categories:

If you need help selecting which categories you need you can call our office or call MDA directly at 651-201-6615.

Commercial Animal Waste site manager study guide is available for check out for \$25 at Rock LMO should you wish to review it before testing. The \$25 will be returned or applied to the test proxy fee upon return of the manual. The manual is also available for review at with this link on the MN Dept of Ag website: www.mda.state.mn.us/sites/default/files/inline-files/cawtmanual_1.pdf or simply google MN Dept of Ag CAWT study guide. 😊

TO APPLY FOR A LICENSE:

1. Go to MDA website (www.mda.state.mn.us) and select Licensing and Inspections
2. Click Apply for a License or if you are doing your annual renewal, Licensing and Renewal

3. If applying for a license, scroll to the license you need. All pesticide licenses select Commercial Pesticide Applicator License. From here select the categories you need. For Commercial Animal Waste select Commercial Animal Waste Site manager. If you work for a commercial applicator who has a Site Manager license and you only need your applicator license speak with your site manager.
4. Click "About" to see further information on testing, renewing your license, recertifying your license by attending workshops, license changes and reciprocity with other states.
5. Fill out the appropriate application information, pay the fee and print the receipt.
6. You will need to bring a copy of the receipt with you when come to test.

Expired License:

If your license has been expired for more than 1 year, apply for a new license.

If your license has been expired for 1 year or less then you will need to call MDA at 651-201-6615 to acquire the appropriate renewal form and pay the late renewal fee. The tester HAS to call MDA and get the re-generated renewal form emailed to them. They need to then send that form and money into MDA and within 1-2 weeks they will receive payment confirmation back. Once received, then they can come test. They cannot pay online once expired and they cannot pay us. They have to send payment to MDA with the renewal form they received from them. They will need to bring the form and receipt when they test so it can be sent in with their results.

Re-Certification and Workshops:

Categories and dates you need to recertify by are listed on the back of your license. Times and dates will be posted on the MDA website. pesticide.licensing@state.mn.us click on the Recertify tab.

License Look-Up:

Once your license has been issued, it will be listed in the license look up where you can also see all licenses for the state of Minnesota. Go to MDA website (www.mda.state.mn.us) and select Search for a License Holder.

Please visit the MN Dept of Ag (www.mda.state.mn.us) and select Licensing/Inspections or pesticide.licensing@state.mn.us for more details on the above and information on license changes, other requirements and reciprocity with other states.

Feel free to call our office if you have any questions. 207-283-8862